User Manual

De-Lekha: A Web based Receipts & Expenditure Information System

[Developed by NIC, Delhi Unit]

Principal Accounts Office Finance Department Government of NCT of Delhi

De-Lekha User Manual on Expenditure Information System (July 2021)

Table of Contents

| S.No. | Description | Page No. |
|-------|---|----------|
| 1 | Objective | 2 |
| 2 | Address of URL | 2 |
| 3 | Key Features | 3 |
| 4 | How to Login | 4 |
| 5 | Home page: Selection of Reports | 5 |
| 6 | Types of Reports for Department | 6 |
| 7 | Selection of Input Fields for Reports (Type-A) | 7 |
| 8 | A.1. Department Wise Report | 9-11 |
| 9 | A.2. Department Major Head Wise Report | 12-14 |
| 10 | A.3. Department Object Head Wise Report | 15-17 |
| 11 | A.4. Autonomous Bodies Wise Report | 18-20 |
| 12 | A.5. Centrally Sponsored Schemes | 21-23 |
| 13 | A.6. Scheme Wise | 24-26 |
| 14 | Selection of Input Fields for Reports (Type-B) | 27 |
| 15 | B. Department Wise Budget and Expenditure (Voted/Charged) | 28-36 |
| 16 | Selection of Input Fields for Report (Type-C) | 37 |
| 17 | C. Department Expenditure: Budget Utilisation (%) Report | 38-40 |
| 18 | Contact details for Support | 41 |

Objective:

De-Lekha, (Delhi Lekha) is an e-governance initiative of Principal Accounts Office, Finance Department, Government of NCT of Delhi developed by NIC, through which, all the PAOs of GNCTD upload Daily Abstracts of Accounts (Receipts and Expenditure) on day-to-day basis.

Prior to uploading, details of Receipts and Expenditure are consolidated daily/monthly in the Compact system of PAOs and then uploaded on De-Lekha on daily/ monthly basis.

Using the uploaded details of Receipts and Expenditure, Finance Department has got developed various **Expenditure Reports** to enable Departments to monitor their expenditure. These Reports are available on (T-1) basis i.e. of previous working day.

This User Manual deals with the Expenditure Information System and explains the methodology for accessing the Expenditure Reports.

Address of URL for accessing information from De-Lekha:

https://delekha.delhi.gov.in through the User-ID and Password.

Key Features :

- Details of approved Budget (BE/RE/ME) and Expenditure of Departments available in De-Lekha
- Department can easily access 8 different type of Reports on Allocated Budget and Expenditure on:
- Account Head Wise,
- Major Heads Wise,
- Object Heads,
- Autonomous Bodies Wise,
- Centrally sponsored Schemes,
- Scheme-Wise,
- Voted & Charged,
- Expenditure with % Budget Utilization

Very useful tool to monitor Budget and Expenditure of Departments on Daily/Monthly/Yearly basis.

How to Login:

To access the **De-Lekha** use URL <u>https://delekha.delhi.gov.in</u>.

- The following Home Page will be displayed.
- ✤ Click "Login"



Username and Password:

Enter the **Username** and **Password** provided by Principal Accounts Office and click "Log In".



After Login, Home Page will appear with Option to select "Reports":



On clicking "Reports" following option will be available:



Expenditure Information System

On Clicking "Reports", the following option will be available

Type A Budget and Expenditure Reports

- A.1. Department Wise
- A.2. Department- Major head Wise
- A.3. Department- Object head Wise
- A.4. Autonomous Bodies Wise
- A.5. Centrally Sponsored Schemes
- A.6. Scheme Wise

Type B Department Wise Budget & Expenditure (including Charged , Voted etc.)

Type C Department Expenditure : Budget Utilization (in %)

Selection of Input Fields for Reports (Type A)

| S. No | Name of Input Field | Description | Default Value |
|----------|----------------------------|---|--|
| 1 | Financial year | Drop down option to choose relevant year | Current financial year |
| 2 | ` in | Drop down option to choose i.e. "Rupee/ Thousand/ Lakh/Crore" | Crore |
| 3 | BE/RE/ME | Drop down option to choose BE/RE/ME | BE of the financial year selected |
| 4* | (a) Transaction date | From "From" date to "To" date as defined by the User | From 1 st of April to till date |
| | (b) Accounting Month | From "From "month to "To" month as defined by the User | From April to Last consolidated month |
| 5 | Scheme Or Establishment | Radio Button to select All/ Scheme/Establishment | All |

After above inputs, the reports get displayed.

By using the "select a format" from dropdown menu viz. "PDF/Excel" and by pressing "Export" link, the report will be downloaded in the selected format.

* User can generate report based either on Transaction Date or Accounting Month

OUTPUT REPORTS ON EXPENDITURE OF DEPARTMENT

De-Lekha: User Manual on Expenditure Information System (July, 2021)

A.1.Department Wise

| Department wise Report reflects Budget Estimates/ Revised Estimates/Modified Estimates (as available) and Expenditure at Primary Unit of Appropriation i.e. Object Head Level. | | |
|--|---|--|
| | By default, the amount of Budget Estimates and Expenditure are displayed. The User has the option to select either Revised Estimates /Modified Estimates as available. | |
| | By default, all the amounts are displayed in Crore . The User has the option to select the amount either in Rupees/Thousand/Lakh. | |
| | By default, the period of transaction is from the 1 st day and up to the current date of the financial year . The User has the option to select specific date/month/financial year of transaction. | |
| | By default, the consolidated report of all Schemes and Establishment are displayed. The User has the option to select data for Schemes and Establishment separately. | |
| | The above Report can be viewed/downloaded in PDF/Excel format. | |

A.1. Department Wise



A.1.Department Wise

Output

| | | Depai | rtment Wise | (In Cro | re) |
|----------------------|--|-----------------|---|-----------|-------------|
| Financia Transact | l Year : 2021-2022 ion Date : 01/04/2021 To 17/06 | /2021 | Scheme/Establishment T | ype : All | |
| Grant Number | Department Name | Account head | Account Description | B.E. | Expenditure |
| ■ 008 | | | | 1980.02 | 329.23 |
| | 🗆 Social Welfare Department | | | 1980.02 | 329.23 |
| | | 222501800780001 | WELFARE CENTRE FOR DENOTIFIED TRIBES - SALARIES | 0.40 | 0.05 |
| | | 222501800780006 | WELFARE CENTRE FOR DENOTIFIED TRIBES - MEDICAL TREATMENT | 0.02 | 0.00 |
| | | 222501800780011 | WELFARE CENTRE FOR DENOTIFIED TRIBES - DOMESTIC TRAVEL EXPENSES | 0.00 | 0.00 |
| | | 222501800780013 | WELFARE CENTRE FOR DENOTIFIED TRIBES - OFFICE EXPENSES | 0.09 | 0.00 |
| | | 222501800780021 | WELFARE CENTRE FOR | 0.01 | 0.00 |

De-Lekha: User Manual on Expenditure Information System (July, 2021)

A.2.Department - Major Head Wise

| Departme | e <mark>nt - Majo</mark> | r Head | wise | Report | reflects |
|-----------|--------------------------|-----------|----------|----------|------------|
| Budget | Estimates/ | Revised | d Est | imates/ | Modified |
| Estimates | ; (as availab | le) and | Expen | diture a | at Major |
| Head Leve | el (04 digit) v | vhich inc | dicate 1 | the natu | ire of the |
| Expenditu | ure. | | | | |

| By default, the amount of Budget Estimates and |
|--|
| Expenditure are displayed. The User has the option to |
| select either Revised Estimates /Modified Estimates |
| as available. |

By default, all the **amounts** are displayed in **Crore**. The User have the option to select the amount either in Rupees/Thousand/Lakh.

By default, the period of transaction is from the 1st day and up to the current date of the financial year. The User has the option to select specific date/month/financial year of transaction.

By default, the consolidated report of **all Schemes** and **Establishment** are displayed. The User has the option to select data for **Schemes** and **Establishment** separately.

The above Report can be viewed/downloaded in PDF/Excel format.

2. Department - Major Head Wise



A.2.Department - Major Head Wise

Output

| | Department | - Major Head Wise | (In C | rore) |
|---|---------------------------|---------------------------------|---------|-------------|
| Financial Year : 2021-2022 Transaction Date : 01/04/2021 To 22/06/2021 | | Scheme/Establishment Type : All | | |
| Grant No | Department Name | Major head | B.E. | Expenditure |
| = 008 | | | 1979.94 | 329.31 |
| | Social Welfare Department | | 1979.94 | 329.31 |
| | | 2225 | 0.52 | 0.06 |
| | | 2235 | 1964.05 | 329.04 |
| | | 2236 | 0.02 | 0.00 |
| | | 4235 | 15.35 | 0.21 |
| Grand Total | | | 1979.94 | 329.31 |

De-Lekha: User Manual on Expenditure Information System (July, 2021)

A.3.Department - Object Head Wise

| Der con Esti Exp Sala | Department Object Head wise Report reflects consolidated figures of Budget Estimates/ Revised Estimates/Modified Estimates (as available) and Expenditure at Object Head Level (02 digit) such as Salaries, Wages, Office Expense etc. | |
|--|---|--|
| | By default, the amount of Budget Estimates and Expenditure are displayed. The User has the option to select either Revised Estimates /Modified Estimates as available. | |
| | By default, all the amounts are displayed in Crore . The User has the option to select the amount either in Rupees/Thousand/Lakh. | |
| | By default, the period of transaction is from the 1 st day and up to the current date of the financial year. The User has the option to select specific date/month/financial year of transaction. | |
| | By default, the consolidated report of all Schemes and Establishment are displayed. The User hase the option to select data for Schemes and Establishment separately. | |
| | The above Report can be viewed/downloaded in PDF/Excel format. | |

A.3.Department - Object Head Wise



A.3.Department - Object Head Wise

Output

| Department - Object Head Wise | | | (In Crore) |
|--|-------------------------------------|---------------------------------|-------------|
| Financial Year : 2021-2022 Transaction Date : From 01/04/2021 To 22/06/2021 | | Scheme/Establishment Type : All | |
| Department Name | Object Head | B.E. | Expenditure |
| Social Welfare Department | | 1979.97 | 329.31 |
| | 01-SALARIES | 50.16 | 8.84 |
| | 02-WAGES | 13.39 | 1.59 |
| | 03-OVERTIME ALLOWANCE | 0.02 | 0.00 |
| | 06-MEDICAL TREATMENT | 2.61 | 0.12 |
| | 11-DOMESTIC TRAVEL EXPENSES | 0.30 | 0.01 |
| | 12-FOREIGN TRAVEL EXPENSES | 0.01 | 0.00 |
| | 13-OFFICE EXPENSES | 29.76 | 4.49 |
| | 14-RENTS, RATES AND TAXES | 0.02 | 0.00 |
| | 20-OTHER ADMINISTRATIVE EXPENSES | 2.52 | 0.00 |
| | 21-SUPPLIES AND MATERIALS | 13.93 | 1.87 |
| | 24-P.O.L. | 0.95 | 0.00 |
| | 26-ADVERTISING AND PUBLICITY | 0.76 | 0.00 |

A.4. Autonomous Bodies Wise

| Aut Esti ava Lev Ass | Autonomous Bodies wise Report reflects Budget Estimates/ Revised Estimates/Modified Estimates (as available) and Expenditure at Scheme/Object Head Level i.e. GIA General, GIA for creation of Capital Assets and GIA Salary. | |
|----------------------------------|--|--|
| | By default, the amount of Budget Estimates and Expenditure are displayed. The User has the option to select either Revised Estimates /Modified Estimates as available. | |
| | By default, all the amounts are displayed in Crore . The User has the option to select the amount either in Rupees/Thousand/Lakh. | |
| | By default, the period of transaction is from the 1 st day and up to the current date of the financial year. The User has the option to select specific date/month/financial year of transaction. | |
| | By default, the consolidated report of all Schemes and Establishment are displayed. The User has the option to select data for Schemes and Establishment separately. | |
| | The above Report can be viewed/downloaded in PDF/Excel format. | |

A.4.Autonomous Bodies Wise



A.4. Autonomous Bodies Wise

Output

| | | Autonomous Bod | ies Wise | (In | Crore) |
|---------------------------|---|--|---|-------------------------|-------------|
| Financial Y Transactio | 'ear:2021-2022 n Date: 01/04/2021 To 22/06// | Scheme/Establishment Type : All Budget : Budget Estimates | | | |
| Grant No. | Department Name | scheme Name | Object Head | Budget Estimates | Expenditure |
| 008 | | | | | |
| | Social Welfare Department | | | 5.32 | 0.00 |
| | | GIA UNDER NATIONAL ACTION PLAN FOR SENIOR CITIZENS (NAPSC) (CSS) | | 1.00 | 0.00 |
| | | | 31-GRANTS-IN-AID GENERAL | 1.00 | 0.00 |
| | | GRANT FOR RESEARCH, EVALUATION & PUBLICATION (SWD) | | 0.02 | 0.00 |
| | | | 31-GRANTS-IN-AID GENERAL | 0.02 | 0.00 |
| | | GRANTS IN AID CONTRIBUTION ETC. (SWD) | | 0.89 | 0.00 |
| | | | 31-GRANTS-IN-AID GENERAL | 0.42 | 0.00 |
| | | | 35-GRANTS FOR CREATION OF CAPITAL ASSETS | 0.12 | 0.00 |
| | | | 36-GRANTS-IN-AID SALARIES | 0.35 | 0.00 |
| | | GRANTS TO NGO HIND KHUST NIVARAN SANGH DELHI BRANCH FOR CONSTRUCTION OF MULTIPURPOSE CENTRE | | 0.01 | 0.00 |
| | | | 31-GRANTS-IN-AID GENERAL | 0.01 | 0.00 |
| | | OTHER SCHEMES | | 0.40 | 0.00 |
| | | | 31-GRANTS-IN-AID GENERAL | 0.40 | 0.00 |
| | | RESIDENTIAL RECREATION CENTER FOR SENIOR CITIZENS | | 2.00 | 0.00 |
| | | | 31-GRANTS-IN-AID GENERAL | 2.00 | 0.00 |

A.5.Centrally Sponsored Scheme

Centrally Sponsored Schemes Report reflects Budget Estimates/ Revised Estimates/Modified Estimates (as available) and Expenditure for each CSS of the Department.

| By default, the amount of Budget Estimates and Expenditure are displayed. The User has the option to select either Revised Estimates /Modified Estimates as available. |
|---|
| By default, all the amounts are displayed in Crore . The User has the option to select the amount either in Rupees/Thousand/Lakh. |
| By default, the period of transaction is from the 1 st day and up to the current date of the financial year. The User has the option to select specific date/month/financial year of transaction. |
| By default, the consolidated report of all Schemes |

By default, the consolidated report of all Schemes and Establishment are displayed. The User has the option to select data for Schemes and Establishment separately.

The above Report can be viewed/downloaded in PDF/Excel format.

A.5.Centrally Sponsored Scheme



A.5.Centrally Sponsored Scheme

Output

| | | | Centrally Sponsored Schemes | (Ir | n Crore) |
|--------------------|--|-------------|---|---------------------|-------------|
| Financi Transad | al Year : 2021-2022 ction Date : 01/04/2021 To 22/06/2021 | | Scheme/Establishment Type : All Budget : Budget Estimates | | |
| Grant no | Department Name | Scheme | Scheme Name | Budget Estimates | Expenditure |
| 008 | | | | 57.74 | 0.00 |
| | Social Welfare Department | 22350210144 | SCHEME FOR IMPLEMENTATION OF PERSONS WITH DISABILITIES ACT 1995 (SIPDA)(CSS) | 0.34 | 0.00 |
| | Social Welfare Department | 22350210458 | GIA UNDER NATIONAL ACTION PLAN FOR SENIOR CITIZENS (NAPSC) (CSS) | 1.00 | 0.00 |
| | Social Welfare Department | 22350210460 | INDIRA GANDHI NATIONAL DISABILITY PENSION SCHEME (IGNDPS)(NSAP)(CSS) | 2.35 | 0.00 |
| | Social Welfare Department | 22350310198 | INDIRA GANDHI NATIONAL OLD AGE PENSION SCHEME (IGNOAPS)(NSAP)(CSS) | 44.00 | 0.00 |
| | Social Welfare Department | 22350310298 | NATIONAL FAMILY BENEFIT SCHEME NSAP (CSS) | 4.70 | 0.00 |
| | Social Welfare Department | 42350210182 | SCHEME FOR IMPLEMENTATION OF PERSONS WITH DISABILITIES ACT 1995 (SIPDA)(CSS) | 5.35 | 0.00 |
| Grand T | otal | | | 57.74 | 0.00 |

A.6.Scheme Wise

| Sch | eme Wise Report reflects Budget Estimates/ |
|-----|---|
| Rev | vised Estimates/Modified Estimates (as |
| ava | ilable) and Expenditure separately for |
| Rev | venue and Capital. |
| | By default, the amount of Budget Estimates and Expenditure are displayed. The User has the option to select either Revised Estimates <i>(Modified Estimates as available.)</i> |
| | By default, all the amounts are displayed in Crore . The User has the option to select the amount either in Rupees/Thousand/Lakh. |
| | By default, the period of transaction is from the 1 st day and up to the current date of the financial year. The User has the option to select specific date/month/financial year of transaction. |
| | By default, the consolidated report of all Schemes and Establishment are displayed. The User has the option to select data for Schemes and Establishment separately. |
| | The above Report can be viewed/downloaded in PDF/Excel format. |

٦

A.6.Scheme Wise



De-Lekha: User Manual on Expenditure Information System (July, 2021)

A.6.Scheme Wise

Output

| | | | | | Schemes | Wise | |
|----------------|--|-----------|-----------|---------|---------|---------|--------|
| Financial Year | :2021-2022 | Transacti | on Date | : 01/04 | 4/2021 | Budget | |
| Account Head | Account Description | Budge | et Estima | ites | E | xpendit | ure |
| | | Revenue | Capital | Total | Revenue | Capital | Total |
| | | 1964.62 | 15.35 | 1979.97 | 327.49 | 0.00 | 327.49 |
| 22250180078 | WELFARE CENTRE FOR DENOTIFIED TRIBES | 0.52 | 0.00 | 0.52 | 0.06 | 0.00 | 0.06 |
| 22350200187 | REHABILITATION SERVICES | 1.19 | 0.00 | 1.19 | 0.16 | 0.00 | 0.16 |
| 22350200189 | PROHIBITION, PROPAGANDA, PUBLICITY SCHEME | 2.01 | 0.00 | 2.01 | 0.15 | 0.00 | 0.15 |
| 22350200192 | SECURITY-INTERNAL & EXTERNAL AND AUGMENTATION OF SANITATION (SWD) | 7.90 | 0.00 | 7.90 | 0.44 | 0.00 | 0.44 |
| 22350200195 | SOCIAL ASSISTANCE FORUM FOR EVERY ONE(SAFE) | 0.12 | 0.00 | 0.12 | 0.03 | 0.00 | 0.03 |
| 22350200198 | DIRECTORATE OF SOCIAL WELFARE | 13.52 | 0.00 | 13.52 | 2.04 | 0.00 | 2.04 |
| 2235020019899 | INFORMATION TECHNOLOGY | 2.95 | 0.00 | 2.95 | 0.10 | 0.00 | 0.10 |
| 22350210143 | MUKHYAMANTRI DIVYANGJAN PUNARVAS SEVA YOJANA (MDPSY) | 12.00 | 0.00 | 12.00 | 0.00 | 0.00 | 0.00 |
| 22350210144 | SCHEME FOR IMPLEMENTATION OF PERSONS WITH DISABILITIES ACT 1995 (SIPDA)(CSS) | 0.34 | 0.00 | 0.34 | 0.00 | 0.00 | 0.00 |
| 22350210145 | FINANCIAL ASSISTANCE FOR MARRIAGE OF DAUGHTERS OF PARENTS WITH DISABILITY | 1.00 | 0.00 | 1.00 | 0.00 | 0.00 | 0.00 |

Selection of Input Fields for Reports (Type B)

| S. No | Name of Input Field | Description | Default Value |
|----------|-------------------------|--|---|
| 1 | Financial year | Drop down option to choose relevant year | Current financial year |
| 2 | Figure's in | Radio Button to select Actual/ Thousand/Lakh/ Crore | Crore |
| 3 | Budget | Radio Button to select BE/RE/ME | BE |
| 4* | (a) Transaction date | From "From" date to "To" date as defined by the User | From 1 st of April to till date |
| | (b) Accounting Month | From "From " month to "To" month as defined by the User | From April to Last consolidated month |
| 5 | Controller | 042-National Capital Territory of Delhi | 042-National Capital Territory of Delhi |
| 6 | Department | Name of the Login Department | Name of the Login Department |
| 7 | Parent Grant | Grant of the Department | |
| 8 | Head Level | Dropdown for Major/Sub-Major/Minor/ Subordinate/ Detailed/Object/ Transaction Level – Appropriate Head Numbers will have to be entered by default all Heads data are displayed | Transaction Level |
| After | above inputs, the rep | orts get displayed by clicking "show report | <i>"</i> . |

By using the "select a format" from dropdown menu viz. "PDF/Excel" and by pressing "Export" link, the report will be downloaded in the selected format.

* User can generate report based either on Transaction Date or Accounting Month

Department wise Budget and Expenditure Report reflects data in the form of Revenue/Capital and Charged/Voted in respect of Budget Estimates/Revised Estimates (as available), Expenditure During/Up to the period of transaction along with saving/excess, at Major Head/ Sub-Major Head/Minor Head/ Subordinate Head/Detailed Head/Object Head/Transaction Level.

| By default, the amount of Budget Estimates and Expenditure are displayed. The User have the option to select either Budget Estimates/Revised Estimates as available. |
|--|
| The User have the option to select the amount either in Actual /Thousand/Lakh/Crore. |
| By default, the period of transaction is from the 1 st day and up to the current date of the financial year. The User have the option to select specific date/month/financial year of transaction. |
| The User have the option to generate the information Major Head wise/Sub- Major Head wise/Minor Head wise/Subordinate Head wise/Detailed Head wise/Object Head wise/Transaction Level wise. |
| The above Report can be viewed/downloaded in |

various formats such as PDF/Excel format.



Output - 1

Major Head Wise

| | | | DEPARTME | ENT WISE BUDG | ET V8 EXPEN | DITURE (A/C Le | vel) | | ₹ | (Actuals) | | | | | |
|----------------------------------|--|--------------|-------------|---------------|-------------|-----------------------|--------------------------------------|------------------------------|------------|-----------|-------------|---------|------------|--------------------|-------------|
| | | | | | | Fin Transaction Da | iancial Year : 20 te : From 01/04 |)21-2022 /2021 To 23/06/2 | 021 | | | | | | |
| Department Cod Budget : Budge | ie. : 033-Social Welfan It Estimates | e Department | | | | | | | | | | | | | |
| | | | Budget E | stimates | | | | | Exper | iditure | | | | Saving | a / Excess |
| Account Code | Account Description | | | | | | Selecter | l Period | | | Progr | essive | | Selected Period | Progressive |
| | | Reve | enne | Capi | itai | Reve | nue | Capi | tai | R | evenue | C | apital | | |
| | | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | | |
| 008Social Welf | are | | | | | | | | | | | | | | |
| 2225 | WELFARE OF SCHEDULED CASTES, SCHEDULED TRIBES AND OTHER BACKWARD CLASSES | ٥ | 5220000 | ٥ | ٥ | ٥ | 576943 | ٥ | ٥ | ٥ | 576943 | ٥ | ٥ | O | |
| 2235 | SOCIAL SECURITY & WELFARE | 0 | 19640480000 | ٥ | 0 | 0 | 3290358408 | 0 | 0 | 0 | 3290358408 | 0 | 0 | 0 | |
| 2236 | NUTRITION | 0 | 200000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ٥ | 0 | |
| 4235 | CAPITAL OUTLAY ON SOCIAL SECURITY AND WELFARE | 0 | ٥ | ٥ | 153500000 | ٥ | 0 | ٥ | 2107315 | 0 | 0 | 0 | 2107315 | 0 | |
| Total(008) | Social Welfare | 0 | 19845900000 | 0 | 163500000 | 0 | 3290936361 | 0 | 2107816 | 0 | \$290835351 | 0 | 2107816 | 0 | |
| Total(008)- (Charged+Voted) | | 0 | 19645900000 | ٥ | 153500000 | 0 | 3290935351 | 0 | 2107315 | 0 | 3290935351 | 0 | 2107315 | 0 | |
| Total(008)-Gross- (Rev+Cap) | | 0 | 0 | ٥ | 19799400000 | 0 | 0 | 0 | 3293042666 | 0 | 0 | 0 | 3293042666 | 0 | |
| Principal Accou | ints Office, GNCTD | | | NIC | - 66 | Page | 1/1 | | | | | | | | 23/06/202 |

Output - 2

Sub-Major Head Wise

| | | | DEPARTME | ENT WISE BUDG | ET V8 EXPEN | DITURE (A/C Le | wel) | | ₹ | (Actuals) | | | | | |
|---|---|--------------|-------------|---------------|-------------|-----------------------|--------------------------------------|------------------------------|------------|-----------|------------|---------|--------------------|-------------|------------|
| | | | | | | Fir Transaction Da | tancial Year : 20 te : From 01/04 |)21-2022 /2021 To 23/06/2 | 021 | | | | | | |
| Department Coo Budget : Budge | de. : 033-Social Welfare et Estimates |) Department | | | | | | | | | | | | | |
| | | | Budget E | etimatee | | | | | Exper | diture | | | | Saving | A / Excess |
| Account Code Account Description Selected Period Progressive Selected Period Progressive Selected Period Progressive Selected Period Selected | | | | | | | | | | | | | Selected Period | Progressive | |
| | | Reve | enne | Cap | ital | Røve | eune | Capi | tai | Re | venue | 0 | apital | | |
| | | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | | |
| 008Social Well | fare | | | | | | | | | | | | | | |
| 222501 | WELFARE OF SCHEDULED CASTES | 0 | 5220000 | 0 | 0 | 0 | 576943 | ٥ | 0 | 0 | 576943 | 0 | ٥ | 0 | 0 |
| 223502 | SOCIAL WELFARE | 0 | 18903480000 | 0 | 0 | 0 | 3198558408 | 0 | 0 | 0 | 3198558408 | 0 | 0 | 0 | 0 |
| 223503 | NATIONAL SOCIAL ASSISTANCE PROGRAMME | 0 | 73700000 | ٥ | ٥ | 0 | 91800000 | ٥ | 0 | 0 | 91800000 | 0 | 0 | 0 | 0 |
| 223602 | DISTRIBUTION OF NUTRITIOUS FOOD AND BEVERAGES | 0 | 20000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | ٥ | 0 | 0 |
| 423502 | SOCIAL WELFARE | 0 | 0 | ٥ | 153500000 | 0 | 0 | 0 | 2107315 | 0 | 0 | 0 | 2107315 | 0 | 0 |
| Total(008) | Social Welfare | 0 | 19845900000 | 0 | 153500000 | 0 | 3290936361 | 0 | 2107816 | 0 | 3280835351 | 0 | 2107816 | 0 | 0 |
| Total(008)- (Charged+Voted) | | 0 | 19645900000 | 0 | 153500000 | 0 | 3290935351 | 0 | 2107315 | 0 | 3290935351 | 0 | 2107315 | 0 | 0 |
| Total(008)-Gross- (Rev+Cap) | | 0 | 0 | 0 | 19799400000 | 0 | 0 | 0 | 3293042666 | 0 | 0 | 0 | 3293042666 | 0 | 0 |
| Principal Accou | unts Office,GNCTD | | | MI | 16 | Page | 1/1 | | | | | | | | 23/08/2021 |

Output - 3

Minor Head Wise

| | | | DEPARTME | ENT WISE BUDG | ET V5 EXPEN | IDITURE (A/C Le | vel) | | ₹ | (Actuals) | | | | | |
|--------------------------------|---|------------|-------------|---------------|-------------|-----------------------|-------------------------------------|-----------------------------|-------|-----------|------------|---------|--------|--------------------|-------------|
| | | | | | | Fin Transaction Da | ancial Year : 20 te : From 01/04 | 21-2022 2021 To 23/06/2 | 021 | | | | | | |
| Department Co Budget : Budg | de. : 033-Social Welfare et Estimates | Department | | | | | | | | | | | | | |
| | | | Budget E | stimates | | | | | Exper | nditure | | | | Saving | s/Excess |
| Account Code | Account Description | | | | | | Selected | Period | | | Progr | essive | | Selected Period | Progressive |
| | | Reve | nue | Capi | tal | Reve | nue | Capi | tal | Re | venue | C | apital | | ľ |
| | | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | | |
| 008–Social Wel | fare | | | | | | | | | | | | | | |
| 222501800 | OTHER EXPENDITURE | 0 | 5220000 | 0 | 0 | 0 | 576943 | 0 | 0 |) 0 | 576943 | 0 | 0 | 0 | (|
| 223502001 | DIRECTION AND ADMINISTRATION | 0 | 276810000 | 0 | 0 | 0 | 40359568 | 0 | 0 | 0 0 | 40359568 | 0 | 0 | 0 | C |
| 223502101 | WELFARE OF HANDICAPPED | 0 | 3478320000 | 0 | 0 | 0 | 689343532 | 0 | 0 | 0 | 689343532 | 0 | 0 | 0 | C |
| 223502104 | WELFARE OF AGED, INFIRM AND DESTITUTE | 0 | 12813750000 | 0 | 0 | 0 | 2393526869 | 0 | 0 | 0 | 2393526869 | 0 | 0 | 0 | C |
| 223502108 | CORRECTIONAL SERVICES | 0 | 2800000 | 0 | 0 | 0 | 335850 | 0 | 0 | 0 | 335850 | 0 | 0 | 0 | C |
| 223502107 | ASSISTANCE TO VOLUNTARY ORGANISATIONS | 0 | 9000000 | 0 | 0 | 0 | 0 | 0 | 0 |) 0 | 0 | 0 | 0 | C | |
| 223502200 | OTHER PROGRAMMES | 0 | 25000000 | 0 | 0 | 0 | 0 | 0 | 0 |) 0 | 0 | 0 | 0 | 0 | C |
| 223502789 | SPECIAL COMPONENT PLAN | 0 | 220000000 | 0 | 0 | 0 | 58800000 | 0 | 0 |) 0 | 58600000 | 0 | 0 | 0 | |

Output - 4

Subordinate Head Wise

| DEPARTMENT WISE BUDGET VS EXPENDITURE (A/C Level) ₹ (Actuals) | | | | | | | | | | | | | | | |
|---|--|---------|-----------|---------|-------|-------------------------|---------------------------------------|---------------------------|-------|---------|----------|---------|---------|--------------------|-------------|
| | | | | | | Fina Transaction Dat | ancial Year : 202 e : From 01/04/2 | 1-2022 021 To 23/06/20 | 21 | | | | | | |
| Department Cod Budget : Budge | epartment Code. : 033-Social Welfare Department kudget : Budget Estimates | | | | | | | | | | | | | | |
| Budget Estimates Expenditure | | | | | | | | | | | | | Savings | / Excess | |
| Account Code | Account Description | | | | | | Selected | Period | | | Progr | essive | | Selected Period | Progressive |
| Revenue Capital Revenue Capital Revenue Capital | | | | | | | | | | | | | | | |
| | | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | | |
| 008–Social Welf | are | | | | | | | | | | | | | | |
| 22250180078 | WELFARE CENTRE FOR DENOTIFIED TRIBES | 0 | 5220000 | 0 | 0 | 0 | 576943 | 0 | 0 | 0 | 576943 | 0 | 0 | 0 | 0 |
| 22350200187 | REHABILITATION SERVICES | 0 | 11850000 | 0 | 0 | 0 | 2249208 | 0 | 0 | 0 | 2249208 | 0 | 0 | 0 | 0 |
| 22350200189 | PROHIBITION, PROPAGANDA, PUBLICITY SCHEME | 0 | 20100000 | 0 | 0 | 0 | 2382053 | 0 | 0 | 0 | 2382053 | 0 | 0 | 0 | 0 |
| 22350200192 | SECURITY-INTERNAL & EXTERNAL AND AUGMENTATION OF SANITATION (SWD) | 0 | 79000000 | 0 | 0 | 0 | 13085904 | 0 | 0 | 0 | 13065904 | 0 | 0 | 0 | 0 |
| 22350200195 | SOCIAL ASSISTANCE FORUM FOR EVERY ONE(SAFE) | 0 | 1210000 | 0 | 0 | 0 | 322952 | 0 | 0 | 0 | 322952 | 0 | 0 | 0 | 0 |
| 22350200198 | DIRECTORATE OF SOCIAL WELFARE | 0 | 164650000 | 0 | 0 | 0 | 22339453 | 0 | 0 | 0 | 22339453 | 0 | 0 | 0 | 0 |
| 22350210143 | MUKHYAMANTRI DIVYANGJAN | 0 | 120000000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Output - 5

Detailed Head Wise

| | | | DEPARTMEN | T WISE BUDGE | t vs expend | TURE (A/C Leve | el) | ₹ | (| (Actuals) | | | | | |
|----------------------------------|--|------------|-----------|--------------|-------------|-------------------------|---------------------------------------|-----------------------------|-------|-----------|----------|---------|---------|--------------------|-------------|
| | | | | | | Fina Transaction Dat | ancial Year : 202 e : From 01/04/2 | 21-2022 2021 To 23/06/20 | 21 | | | | | | |
| Department Cod Budget : Budge | le. : 033-Social Welfare [et Estimates | Department | | | | | | | | | | | | | |
| Budget Estimates Expenditure | | | | | | | | | | | | | Savings | / Excess | |
| Account Code | Account Description | | | | | | Selected | l Period | | | Progr | essive | | Selected Period | Progressive |
| | | Reve | enue | Capi | ital | Reve | enue | Capi | tal | R | evenue | C | apital | | |
| | | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | | |
| 008Social Welf | fare | | | | | | | | | | | | | | |
| 2225018007800 | WELFARE CENTRE FOR DENOTIFIED TRIBES | 0 | 5220000 | 0 | 0 | 0 | 576943 | 0 | 0 | 0 | 576943 | 0 | 0 | 0 | 0 |
| 2235020018700 | REHABILITATION SERVICES | 0 | 11850000 | 0 | 0 | 0 | 2249208 | 0 | 0 |) 0 | 2249208 | 0 | 0 | 0 | 0 |
| 2235020018900 | PROHIBITION, PROPAGANDA, PUBLICITY SCHEME | 0 | 20100000 | 0 | 0 | 0 | 2382053 | 0 | ٥ |) 0 | 2382053 | 0 | 0 | 0 | 0 |
| 2235020019200 | SECURITY-INTERNAL & EXTERNAL AND AUGMENTATION OF SANITATION (SWD) | 0 | 79000000 | 0 | 0 | 0 | 13085904 | 0 | ٥ |) 0 | 13065904 | 0 | 0 | 0 | ٥ |
| 2235020019500 | SOCIAL ASSISTANCE FORUM FOR EVERY ONE(SAFE) | 0 | 1210000 | 0 | 0 | 0 | 322952 | 0 | ٥ |) 0 | 322952 | 0 | 0 | 0 | 0 |
| 2235020019800 | DIRECTORATE OF SOCIAL WELFARE | 0 | 135150000 | 0 | 0 | 0 | 21196302 | 0 | C | 0 | 21196302 | 0 | 0 | 0 | 0 |
| 2235020019899 | INFORMATION TECHNOLOGY | 0 | 29500000 | 0 | 0 | 0 | 1143151 | 0 | 0 | 0 | 1143151 | 0 | 0 | 0 | 0 |

Output - 6

Object Head Wise

| | | | DEPARTM | ENT WISE BUDG | GET Vs EXPEN | iditure (A/C Le | evel) | | ₹ | (Actuals) | | | | | |
|----------------------------------|--|--------------|-----------|---------------|--------------|-----------------------|---------------------------------------|------------------------------|-------|-----------|----------|---------|--------|--------------------|-------------|
| | | | | | | Fir Transaction Da | nancial Year : 20 nte : From 01/04 |)21-2022 /2021 To 23/06/2 | 021 | | | | | | |
| Department Coo Budget : Budge | le. : 033-Social Welfare et Estimates | e Department | | | | | | | | | | | | | |
| | | | Budget E | stimates | | | | | Expen | diture | | | | Saving | s/Excess |
| Account Code | Account Description | | | | | | Selected | l Period | | | Progr | essive | | Selected Period | Progressive |
| | | Reve | enue | Capi | ital | Reve | nue | Capi | ital | R | evenue | С | apital | | |
| | | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | | |
| 008-Social Wel | fare | | | | | | | | | | | | | | |
| 01 | SALARIES | 0 | 501550000 | 0 | 0 | 0 | 88408788 | 0 | 0 | 0 | 88408788 | 0 | 0 | 0 | 0 |
| 02 | WAGES | 0 | 133850000 | 0 | 0 | 0 | 15920182 | 0 | 0 | 0 | 15920182 | 0 | 0 | 0 | 0 |
| 03 | OVERTIME ALLOWANCE | 0 | 200000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 06 | MEDICAL TREATMENT | 0 | 26060000 | 0 | 0 | 0 | 1161449 | 0 | 0 | 0 | 1161449 | 0 | 0 | 0 | 0 |
| 11 | DOMESTIC TRAVEL EXPENSES | 0 | 2950000 | 0 | 0 | 0 | 57198 | 0 | 0 | 0 | 57198 | 0 | 0 | 0 | 0 |
| 12 | FOREIGN TRAVEL EXPENSES | 0 | 100000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 13 | OFFICE EXPENSES | 0 | 297600000 | 0 | 0 | 0 | 44928845 | 0 | 0 | 0 | 44928845 | 0 | 0 | 0 | 0 |
| 14 | RENTS, RATES AND TAXES | 0 | 150000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 20 | OTHER ADMINISTRATIVE EXPENSES | 0 | 25200000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Output - 7

Transaction Level

| | | | DEPA | RTMENT WISE B | BUDGET AND | Expenditure | | | ₹ | (Actuals) | | | | | |
|----------------------------------|--|--------------|----------|---------------|------------|-----------------------|-------------------------------------|-------------------------------|-------|-----------|--------|---------|--------|--------------------|-------------|
| | | | | | | Fin Transaction Da | ancial Year : 20 te : From 01/04 | 121-2022 12021 To 23/06/21 | 021 | | | | | | |
| Department Coo Budget : Budge | de. : 033-Social Welfar et Estimates | e Department | | | | | | | | | | | | | |
| | | | Budget E | stimates | | | | | Exper | diture | | | | Saving | s/Excess |
| Account Code | Account Description | | | | | | Selected | Period | | | Progr | essive | | Selected Period | Progressive |
| | | Reve | enue | Сарі | ital | Reve | nue | Capi | al | Re | venue | C | apital | | |
| | | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | Charged | Voted | | |
| 008-Social Web | fare | | | | | | | | | | | | | | |
| 222501800780001 | WELFARE CENTRE FOR DENOTIFIED TRIBES - (SALARIES) | 0 | 400000 | 0 | 0 | 0 | 516483 | 0 | 0 | 0 | 516483 | 0 | 0 | 0 | C |
| 222501800780008 | WELFARE CENTRE FOR DENOTIFIED TRIBES - (MEDICAL TREATMENT) | 0 | 200000 | 0 | 0 | 0 | 49473 | 0 | ٥ | 0 | 49473 | 0 | 0 | 0 | C |
| 222501800780011 | WELFARE CENTRE FOR DENOTIFIED TRIBES - (DOMESTIC TRAVEL EXPENSES) | 0 | 20000 | 0 | 0 | 0 | 0 | 0 | ٥ | 0 | ٥ | 0 | 0 | ٥ | C |
| 222501800780013 | WELFARE CENTRE FOR DENOTIFIED TRIBES - (OFFICE EXPENSES) | 0 | 900000 | 0 | 0 | 0 | 10987 | 0 | O | 0 | 10987 | 0 | 0 | 0 | C |
| 222501800780021 | WELFARE CENTRE FOR DENOTIFIED TRIBES - (SUPPLIES AND MATERIALS) | 0 | 100000 | 0 | 0 | 0 | 0 | 0 | O | 0 | 0 | 0 | 0 | 0 | C |

Selection of Input Fields for Reports (Type C)

| S. No | Name of Input Field | Description | Default Value | | | | | |
|----------|--|---|--|--|--|--|--|--|
| 1 | Financial year | Drop down option to choose relevant year | Current financial year | | | | | |
| 2 | ` in | Drop down option to choose Rupees/ Thousand/Lakh/Crore | Crore | | | | | |
| 3 | Print to | Drop down option to choose Pdf/Excel format | Pdf | | | | | |
| 4* | (a) Transaction date | From " From" date to "To" date as defined by the User | From 1 st of April to till date | | | | | |
| | (b) Accounting Month | From "From " month to "To" month as defined by the User | From April to Last consolidated month | | | | | |
| 5 | Budget Estimates | Drop down option to choose Budget Estimate/ Revised Estimate/Modified Estimate | Summary figures of BE/ Expenditure | | | | | |
| 6 | Name of the Login Department | By clicking on the name of the Department, the transaction level report will be displayed | Account Head Wise | | | | | |
| | " User can generate report based leither on Transaction Date or Accounting Month | | | | | | | |

C. Department Expenditure : Budget Utilization (%) Report

| Department Expenditure : Budget Utilization Report | | | | | | | | |
|---|--|--|--|--|--|--|--|--|
| reflects data in the form of Revenue/Capital and | | | | | | | | |
| Charged/Voted in respect of Budget Estimates/ | | | | | | | | |
| Revised Estimates/Modified Estimates (as available) | | | | | | | | |
| with Expenditure for the period of transaction / | | | | | | | | |
| Accounting month along with the percentage of | | | | | | | | |
| Utilization. | | | | | | | | |

| ב | By default, the amount of Budget Estimates and | | | | | | | | |
|---|---|---------|------------|--------|------|--------|-----|--|--|
| | Expenditu | ure are | displayed. | The | User | has | the | | |
| | option | to | select | either | | Budget | | | |
| | Estimates/Revised Estimates as available. | | | | | | | | |

| By de | efault, | all | the | amou | nts | are | dis | splayed | in l |
|--|---------|------|-------|---------|-----|------|-----|---------|------|
| Crore | . The | e Us | ser h | nas the | op | tion | to | select | the |
| amount either in Rupees/Thousand/Lakh. | | | | | | | | | |

By default, the period of transaction is from the 1st day and up to the current date of the financial year. The User has the option to select specific date/month/financial year of transaction.

The above Report can be viewed/downloaded in various formats such as PDF/Excel format.

C. Department Expenditure : Budget Utilization (%) Report



C. Department Expenditure : Budget Utilization (%) Report

Output

| S.No. | Account Head | Account Description | Budget | Expenditure (in Cr.) | | | | | % | |
|-------|-----------------|--|-----------|----------------------|-------|---------|-------|-------|--------|--|
| | | | Estimates | Reve | nue | Capital | | | w.r.t. | |
| | | | (in Cr.) | Charged | Voted | Charged | Voted | Total | BE | |
| 1 | 222501800780001 | WELFARE CENTRE FOR DENOTIFIED | | | | | | | | |
| | | TRIBES - (SALARIES) | 0.4 | 0 | 0.05 | 0 | 0 | 0.05 | 12.9 | |
| 2 | 222501800780006 | WELFARE CENTRE FOR DENOTIFIED | | | | | | | | |
| | | TRIBES - (MEDICAL TREATMENT) | 0.02 | 0 | 0 | 0 | 0 | 0 | 24.7 | |
| 3 | 222501800780011 | WELFARE CENTRE FOR DENOTIFIED | | | | | | | | |
| | | TRIBES - (DOMESTIC TRAVEL | | | | | | | | |
| | | EXPENSES) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 4 | 222501800780013 | WELFARE CENTRE FOR DENOTIFIED | | | | | | | | |
| | | TRIBES - (OFFICE EXPENSES) | 0.09 | 0 | 0 | 0 | 0 | 0 | 1.22 | |
| 5 | 222501800780021 | WELFARE CENTRE FOR DENOTIFIED | | | | | | | | |
| | | TRIBES - (SUPPLIES AND MATERIALS) | | | | | | | | |
| | | | 0.01 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 6 | 223502001870001 | REHABILITATION SERVICES - | | | | | | | | |
| | | (SALARIES) | 1 | 0 | 0.21 | 0 | 0 | 0.21 | 21.3 | |
| 7 | 223502001870006 | REHABILITATION SERVICES - | | | | | | | | |
| | | (MEDICAL TREATMENT) | 0.15 | 0 | 0.01 | 0 | 0 | 0.01 | 7.27 | |
| 8 | 223502001870011 | REHABILITATION SERVICES - | | | | | | | | |
| | | (DOMESTIC TRAVEL EXPENSES) | 0.01 | 0 | 0 | 0 | 0 | 0 | 11.2 | |
| 9 | 223502001870013 | REHABILITATION SERVICES - (OFFICE | | | | | | | | |
| | | EXPENSES) | 0.03 | 0 | 0 | 0 | 0 | 0 | 1.05 | |

Support

In case of any assistance the Principal Accounts Office may be contacted as per details given below:

Address Principal Accounts Office Govt. of NCT of Delhi

A-Block, Vikas Bhawan I.P. Estate, New Delhi-110002

> Helpline Number 011-23370765 011-23370691

E mail dcoaaccpao@nic.in